friends of webster county

February 20, 2016

Dear Friends of Webster County,

1. It is that time of year once again! Our annual fundraising event, ***Swing into spring***, is scheduled for May 2, 2016 in the ballroom at the Marian Estates. Our goal for this year’s event is to raise $50,000 to benefit Friends of Webster County. We have much work to do to achieve this goal, which is set at $10,000 above last year’s goal.
2. We are asking the entire business community for help in procuring auction items. Each year, we auction off approximately 300 items, thanks to the continueing support of our community. To meet our goal, we are asking that each of our supporters submit at least one item. We have created a brief list of popular items that were included in past auctions to assist you with ideas:

Vacation rentals – week, overnight, weekend

Rafting trips

Air miles

Restaurant gift certificates

Ski packages

Musical performances

Boat rental

Children’s play structures

Fishing gear

Spa packages

Photography

Financial/tax services

House cleaning services

Landscaping/lawn services

Jewelry

GPS, other electronics

Works of art

1. Included in this packet are the following forms which will help in obtaining donations: Event Information Sheet, a Procurement Documentation Guide, an Extended Auction Item Wish List, copies of Donation Forms (for each item donated), and an Auction Flyer (for your business to display as you wish).

## As always, we have a fun-filled, exciting evening in store for you and your families! Yours truly is preparing a presentation that depicts the impact of our organization on Webster County for your information and enjoyment. We will be selling copies of this presentation at a reduced price. If you have any question or comments, or would like to volunteer to help at this year’s auction, please contact me.

We look forward to a successfull event, thanks to you and your support.

Sincerely,

Your Name Goes Here

Executive Director